



**For more information go to [www.ready.gov](http://www.ready.gov), [readyglenellen.com](http://readyglenellen.com), [halterproject.org](http://halterproject.org)**

## **How to start your RGE Neighbor Group**

Step by step-

- \* Review resources and information on the [readyglenellen.com](http://readyglenellen.com) website
- \* Recruit help and Identify your neighborhood. What works for your neighborhood and your abilities? 10-15 households? Geographic limitations? ...?
- \* Set the date, time and location.
- \* Spread the word... create a flyer. Post it on poles along the street, word of mouth and phone calls, email - whatever will work for your neighborhood.
- \* Prepare the location. Set up or have enough chairs for people attending. If needed tell people to bring a chair. A few tables can be helpful, one for written materials, the other for water and snacks. Provide shade if needed, umbrellas and trees.
- \* Have a sign-up sheet which includes contact information - home phone, cell phone, email.
- \* Use name tags.
- \* Have copies of the RGE Neighborhood Network Census form for people to fill out there (preferred) or take home and return to you. A clipboard is helpful for this.
- \* Have written materials - "Ready Set Go" CalFire pamphlet (available from our committee thanks to Rep. Mike Thompson's office), Address labeling flyer. More informational materials are available from the internet.
- \* (Optional) Invite a member of the Emergency Preparedness committee to do a presentation. Presentation with Q and A takes about 30 minutes.
- \* The RGE committee has available a sample "GO-Bag", Air Horn, Marine Whistle, Ready Set Go pamphlets and a copy of the RGE Neighborhood Network Census form.

The outcome of the your meeting would be to get volunteers to "captain" and work on dividing the street/area into smaller groups, start to developing a phone tree, discuss and create neighborhood meet-up area(s), discuss how to notify eachother with noise if needed Discuss and schedule a follow-up meeting with a practice evacuation if desired.

Feel free to contact a RGE Committee member through the GE Forum website if you have questions or need assistance. [glenellenca.com](http://glenellenca.com)